



# Courthouse Square

2024-2025 Wedding Pricing



# wedding pricing

## INCLUDES:

- 10 Hours of Rental Time\*
- Dining Tables and Chairs \*\*
- Auxiliary Tables for DJ, Buffet, etc.
- Full Length Table Linens and Napkins in Choice of Color
- Set-Up and Tear-Down of Tables and Chairs
- Uplighting
- Gold Two Piece Arch
- 18 White and Cream Floral Arrangements
- Gold Mercury Glass Votives with LED Tea Lights
- Bartender(s) and Barback
- Glass Barware
- Day-of Site Manager with Planning Consultations
- Wedding Party Suite
- Designated Ceremony Space for up to 75 Guests
- 30 Minute Ceremony\*
- Single Truffle Favor with Choice of Ribbon Color

### **NOVEMBER - APRIL**

Friday/Sunday \$4,800

Saturday \$5,600

### **MAY - OCTOBER**

Friday/Sunday \$5,800

Saturday \$6,400

## DEPOSIT & PAYMENT

A 4% fee will be added for card payments.

Children 5 and under are free. Holiday weekends are at the Saturday rate.

\$2,000.00 non-refundable deposit is due at the time of contract signing.

The remaining balance is due 30 days prior to event date.

*\*Includes load-in and load-out, 30 minute ceremony rehearsal included - to be scheduled 60 days out*

*\*\*Weddings with ceremony and reception for over 110 guests are required to add on the Sheriff's House for cocktail hour to allow for the event space to be flipped*

# bar packages

Named after it's location in the original layout of the building, The Judge's Chambers is the perfect bar to serve your guests with speed and style.

## NON-ALCOHOLIC \$14/Person

- Five hours of open bar
- Includes cash bar for alcohol  
(Dry events are only allowed on Sundays unless approved by venue)

Includes:

- Soda, water, and juices
- Coffee and Tea, creamer, sugars, disposable cups

## BEER & WINE \$24/Person

- Five hours of open bar

Includes:

- Miller Lite, Modelo, Revolution Anti Hero (IPA), Crystal Lake Brewing Beach Blonde (Lager)
- Cabernet, Rose, Chardonnay, Pinot Grigio and Champagne

## PREMIUM BAR \$30/Person

- Five hours of open bar

Includes:

- All Items from Beer & Wine List
- Premium Brands: Jack Daniels, Tito's, Captain Morgan, Elvelo Tequila, Tanqueray, Malibu, Kahlua, Bailey's, Dekuyper Amaretto



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No shots  
Doubles and energy drinks not included  
Brands subject to change without notice  
Special requests are subject to charges

Children 5 and under are free.  
Weddings are required to have at minimum, the non-alcoholic bar package.  
An 8% tax will be added to final food and beverage.  
A 20% gratuity will be added to final bar totals.  
Dry weddings are only available on Sundays.

# catering

*Clients are required to use one of our preferred caterers*

## **31 NORTH BANQUET & CATERING**

31NorthBanquets.com

Bernice Smith - 815.344.0330

bernice@31northbanquets.com

*\*Can provide service only as well*

## **HAZEL'S CATERING**

TartsAndTruffles.com

Debra Mindham - 815.790.3489

tartsandtruffles@yahoo.com

*\*Can provide wedding cakes as well*

## **MISSION BBQ**

Mission-BBQ.com

Hannah Michael - 630-282-7769

catering60031@mission-bbq.com

## **WILD ASPARAGUS**

WildAsparagusCatering.com

Kelly Eisele - 815-355-1707

kelly@wildasparaguscatering.com

## **ELEGANTE CUISINE**

Elegante.net

Jessiy Rewers - 847.806.000 ext 230

jrewers@elegante.net

## **THE PICNIC BASKET & GOURMET FOOD WORKS**

PicnicBasketFood.com

Ivan Reyes - 847.367.8336

info@picnicbasketfood.com

## **3 CHEFS CATERING**

3ChefsCatering.com

Bridget Hudak - 815.788.1333

3chefscatering@comcast.net

## **TRUE CUISINE & SWEET BABY RAY'S CATERING**

SBRevents.com

Sarah Ridder - 630-984-9064

sridder@sbrevents.com

## **FORK IT FOODS**

ForkItFoods.com

Kaitlin Patrick - 847.417.7485

kaitlin@forkitfoods.com

*\*Grazing Tables for cocktail hour, showers and parties*





# add-ons

## EARLY ACCESS

TO THE EVENT SPACE + WEDDING SUITE      \$125/HOUR

## SWEETS TABLES

CHOCOLATE PACKAGE      \$65 (Serves 12-15)

Selection of 12 truffles, 1 lb nut bark, and 4 chocolate bars made in house

DESSERT BAR      \$7/Person (25 person minimum)

Chefs selection of 2 mini seasonal desserts (1 chocolate, 1 not), mini cookies, and mini brownies

## CHOCOLATE FAVOR UPGRADES

- Upgrade to a two piece truffle favor      \$3/Person  
Includes white box and choice of ribbon color
- Upgrade to a different color box for      \$0.50/Person  
either the single or two piece favors
- Upgrade favor to a chocolate bar      \$9/Person  
with custom wrapper

## SHOWER AT THE LOFT

Book your shower at our loft space and receive a 10% discount!

*\*cannot be stacked with other discounts*

# timelines

## RECEPTION ONLY

Venue Access	1:00
Guests Arrive	5:00
Cocktail Hour	5:00 - 6:00
Dinner	6:00 - 7:00
Dancing	7:00
Bar Closes	10:00
Music Ends	10:30
Clean Up	Out by 11

## CEREMONY & RECEPTION

Venue Access	1:00
Guests Arrive	4:00
Ceremony	4:30
Cocktail Hour	5:00 - 6:00
Dinner	6:00 - 7:00
Dancing	7:00
Bar Closes	10:00
Music Ends	10:30
Clean Up	Out by 11





# sheriffs house

Complete with jail cells and windows overlooking the square,  
The Sheriffs House is the ultimate add on!

## INCLUDES:

3 Hours of Rental Time

Historic Jail Cells for Seating and Photo Ops

Jail House Bar

Mix of Highboys and Table Seating

Set-Up and Tear-Down of Tables and Chairs

Intimate Ceremony Option for 30 Guests

**FRIDAY \$1,000**  
**SATURDAY \$1,500**

*Book within 30 days of your venue tour and the Sheriff's House will be added on for free!*